

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
FEBRUARY 28, 2019
9:00 AM REGULAR SESSION**

Commissioners met in regular session with all members present.

1. Invocation.

Prayer said by Paula Gentry

2. Pledges.

3. Consider and take action on approval of:

A. The minutes of previous meeting:

Motion to approve the minutes of previous meeting as written made by Frank Berka

Second by Jay Miller

Paula Gentry, Dustin Nicholson, Frank Berka and Jay Miller voted for.

Motion approved. (Minutes of meeting held on February 15th)

B. Payroll changes:

Motion to approve payroll changes made by Dustin Nicholson

Second by Jay Miller

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.

Motion approved.

Copies attached.

C. Payroll:

Motion to approve payroll made by Dustin Nicholson

Second by Jay Miller Frank Berka abstained

Paula Gentry, Dustin Nicholson, Jay Miller and Judge Tefteller voted for.

Motion approved.

Copy attached.

- D. Budget amendments:**
Motion to approve budget amendments made by Frank Berka
Second by Paula Gentry
Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved.
Copy attached.
- E. Accounts payable:
Expense Approval Report:**
Motion to approve accounts payable made by Frank Berka
Second by Dustin Nicholson
Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved.
Copy attached.
- F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; State and County Taxes Summary; refund of overpayment or erroneous tax payments in excess of \$2500.00; and applications for use of Upshur County roads and rights-of-way and permit requests.**
Motion to record all documents listed above made by Paula Gentry
Second by Dustin Nicholson
Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved.
Copies attached.

4. Discuss and take action to approve a Monitoring Agreement between American Fire Protection Group, Inc. and Upshur County for services at the Courthouse.

Motion to approve the Monitoring Agreement between Upshur County and American Fire Protection Group is contingent on American Fire Protection Group agreeing that the dates of the contract be from October 1 thru September 30 of each year and the current contract will end on September 30th of this year made by Frank Berka

Second by Paula Gentry

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for. Motion approved.

5. Discuss and take action to nullify/rescind Resolution dated November 30, 2018 (Agenda Item 10) awarding a contract to Hayes Engineering, Inc. for engineering services related to the County 2019/20 TxCDBG application.

Motion to nullify/rescind the Resolution regarding Hayes Engineering dated November 30, 2018 made by Paula Gentry

Second by Jay Miller

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for. Motion approved.

6. Discuss and take action to approve the recommendation of the Selection Committee to award by resolution a contract for engineering services to Stephens Engineering for the County's 2019/20 Texas Department of Agriculture TxCDBG application on behalf of Union Grove Water Supply Corp. and possible award/contract.

Motion to approve Stephens Engineering as the new contractor for engineering services made by Frank Berka

Second by Dustin Nicholson

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for. Motion approved.

Copy attached.

- 7. Discuss and take action to execute a Memorandum of Understanding defining the responsibilities of each party to the County's multi-jurisdictional 2019/20 TxCDBG application on behalf of Union Grove and the Union Grove WSC.**

Motion to take action to execute the Memorandum of Understanding defining the responsibilities of each party to the above mentioned grant made by Frank Berka
Second by Dustin Nicholson

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved.

Copy attached.

- 8. Discuss and take action to approve a Resolution authorizing the submittal of a multi-jurisdictional application to the Texas Department of Agriculture, authorizing the County Judge to act as the County's authorized representative in all matters pertaining to the application and committing local matching funds to the project (to be paid by UGWSC).**

Motion to approve a Resolution authorizing the County Judge to act as the County's authorized representative in all matters pertaining to the application made by Paula Gentry

Second by Jay Miller

Paula Gentry, Dustin Nicholson, Frank Berka, Jay Miller and Judge Tefteller voted for.
Motion approved

Copy attached.

- 9. Discuss and take action to accept for recording the plat for Pine Grove Phase II.**

No action taken at this time.

10. Open bids for road and bridge fuel, materials and services. Discuss and take necessary action.

Commissioner Nicholson left the Courtroom due to a possible conflict of interest.

Bid packets were opened during court to be considered for road and bridge materials. The following bids were submitted:

Jackson Oil Company	Gasoline and Diesel Fuel
Petroleum Traders Corporation	Gasoline and Diesel Fuel
Bryan and Bryan Asphalt	Refined Road Oil & Emulsified Asphalt
P2 Emulsions	Refined Road Oil & Emulsified Asphalt
Longview Asphalt	Oil Dirt, Hot Mix Asphalt and Hot Oil Sand
Longview Asphalt	Rock/RipRap
Material Resources, Inc.	Pug Milling

No action was taken at this time. Bids will be considered and awarded at a later date.

Copies attached.

11. DISCUSSION ONLY – Discuss the need to purchase three digital mobile radios for patrol vehicles for Constables Pct. 2, Pct. 3 and Pct. 4.

No action needed.

12. DISCUSSION ONLY – Discuss the five (5) year extension on the Upshur County school land lease with CALTHAN CATTLE COMPANY LLC.

No action needed.

13. DISCUSSION ONLY – Discuss the Texas Historical Commission award of \$50,000 grant to update the previously approved Preservation Master Plan for the Upshur County Courthouse.

No action needed.

14. DISCUSSION ONLY – Discuss the number of software licenses to renew for the Able Term software.

No action needed.

15. Adjourn.



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

